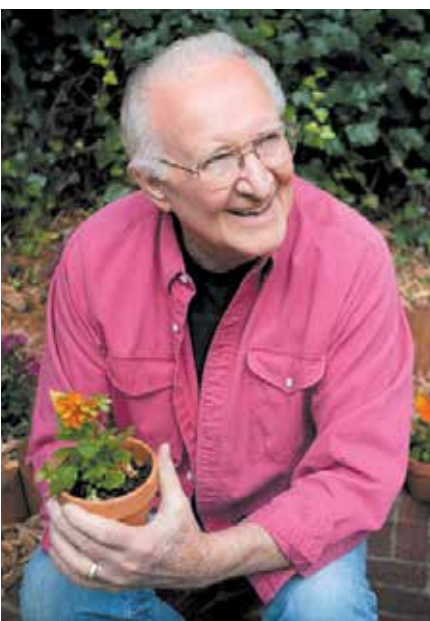


Annual Report 2016-2017



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About Us

What Services do we provide?

MHA Care provides a range of services to support frail older people, people with a disability and their carers. Our services are there to support and help you to continue to live at home and in your community.

The Home and Community Care services that MHA Care provides include:

- Home Care
- Personal Care
- Respite Care
- Meals on Wheels
- Planned Activity Groups
- Home and Property Maintenance

MHA Care also operates the Yarrowonga Community Opportunity Shop, Moira Foodshare Program and the Regional Assessment Team.

Why Choose MHA Care?

MHA Care have been providing Home and Community Care Services into the local community for over 15 years, and is recognised as one of the most progressive Home and Community Care organisations in the Hume Region.



Our team of qualified and experienced staff are committed to ensuring that MHA Care provides a high quality service to each and every one of our customers.

MHA Care is well known for innovation in services, community

connectedness, supporting healthy life-styles, and social support services for older people. Staff are always looking to improve the quality of care and service delivery for our clients, their families and our volunteers.

Mission, Vision and Values

Mission

MHA Care will deliver innovative and effective Consumer Centred Care to the aged, frail and disabled based upon best practice standards and underpinned by a culture of continuous improvement.

Vision

Quality Community and Home Based Services to the aged, frail and disabled through Innovation, Partnership, Growth and Leadership.

Values

- Compassion
- Accountability
- Responsiveness
- Transparency
- Sustainability

Chairperson's and CEO's Report

On behalf of the Board of Management of MHA Care Limited we are pleased to present this report outlining the successes and challenges faced by the company in the period from July 2016 to June 2017.

The Board of Management and MHA Care faced some significant challenges through the course of the year. The most significant being the unforeseen departure of John Dean as CEO at a time when we were restructuring and developing our services to meet the reforms being rolled out across the Aged Care sector. During this time the Board was provided an excellent learning opportunity which has reinforced their commitment to establishing a sound and informed approach to good Governance.

We would also like to acknowledge the commitment of all the staff at MHA Care during this challenging time and the valued support provided to them by the Management Team and Wendy Ross (on secondment from Numurkah Health).

Our staff continue to deliver high quality Home and Community Care (HACC) and Private in Home Support programs that provide a variety of supports and services to elderly people, people with disabilities and their carers. The provision of these services and supports by our dedicated and professional staff has allowed our clients to continue to remain in their community and live independently within their own homes.

With the invaluable work and commitment of our volunteer workforce of over 500 volunteers we have been able to assist some of the more vulnerable members of our communities, across the shire, through our Meals on Wheels, FoodShare, Planned Activity Groups and the Opportunity Shop. The Meals on Wheels and FoodShare programs are invaluable services and are key contributors to maintaining the health and wellbeing of those individuals and families accessing them.

The Opportunity Shop has had a steady year and continued to make significant contributions to the maintenance and continued running of MHA Care's Coaster Bus, Community Accessibility's community car, FoodShare and Meals on Wheels.

We are what we are today due to the communities we serve, and we continue to focus on community engagement, development and participation. MHA Care benefits from the generosity of the community through volunteers and financial support.

The imminent transition of some of our customers to the NDIS and the shift to Home Care Packages has placed some financial challenges on MHA which we have been able to successfully manage and as a result have posted a surplus of \$46,890 for the financial year on an operating revenue of \$4,681,575.

The Board and the Executive Team will continue to monitor the external environment and the funding landscape as we transition from Victorian Department of Health and Human Services control to the Commonwealth Department of Health.

"Act as if what you do makes a difference. It does."- William James (1890). It's the contribution that each of us makes to MHA Care that makes our organisation so successful and ensures that we will continue to provide outstanding levels of service and support to our customers.



Paul Quinane
MHA Chairperson



Michael Hogan
Chief Executive Officer

Home and Community Care Services

The 2016 - 17 year has been a busy one for the MHA Care service team. A year that has presented us with many challenges along with exciting opportunities and outcomes.

The major challenge for the year was the move from the state funded Home and Community Care program for our over 65 year old community members to the Commonwealth Home Support funded program. This saw the MHA Care, HACC Assessment team become a part of the Hume Regional Assessment Service.

Assessment Team

The Assessment team is made up of 4 Home Support Assessors, during this period the team undertook 577 Home and Community Care and Home Support Assessments with community members across the shire, ensuring they have the appropriate support to assist them to remain living independently in their own home and community.

Planned Activity Groups

MHA Care have Planned Activity Groups operating out of Yarrawonga, Cobram and Nathalia.

In total 202 customers participated in 504 sessions throughout the year, including centre based activities, long and short day outings, shopping trips, swimming programs, multicultural days, special celebrations and community events.

The Planned Activity Groups promote physical and emotional wellbeing, provide friendship and the opportunity for people to remain active and engaged in their community.

Home Care Services

During the year our dedicated team of 55 Community and Home Care Workers travelled in excess of 200,000 kilometers to provide more than 40,000 hours of in home services to over 1,500 customers across the Moira Shire and surrounding regions. Additionally, our Home and Property Maintenance service provided 1,866 hours of assistance to 534 customers to maintain the safety and livability of their homes and the Meals on Wheels Program delivered 27,446 hot meals to 306 customers.

None of these services would be possible without our dedicated and committed staff and volunteers, it is with their support that MHA Care can continue to provide a high quality of care.

We look forward to the year ahead with enthusiasm and a commitment to providing community support.

Customer Feedback

“I really appreciate the PAG team, the group has opened up my world.

“Meals on Wheels are wonderful, it is nice to get fresh, hot meals each day.

“Thank you MHA for the phone calls I get on heat health alert days, I appreciate being thought of.

“Having MHA's support has been a pleasure and has made my caring role much easier.

“The compassion and empathy shown by the CCW towards the customer and carer is well and truly above what was expected.

Our Staff

MHA Care employs 75 people from across the Moira Shire and into bordering towns. With a full time equivalent of 48.05, the workforce is comprised of full time, part time and casual staff.

Currently we have 6 Administrative staff, 3 Assessment staff, 5 Service Management and Coordination staff, 3 Opportunity Shop and Foodshare staff, 3 Planned Activity Group coordinators and a team of 55 Community Care Workers and Home Care Workers.

Our employees are vital to the success of MHA Care. They are the face of the business and also develop the relationships with customers, which enhances our reputation as a care provider.

Reward and Recognition

Service Recognition Awards 2017

The service recognition program congratulates employees who have been with the company for 5, 10, 15, 20+ years for their length of service and commitment to MHA Care.

- Heather Baines – 15 years of service (retired May 2017)
- Lorraine Northeast – 10 years of service
- Dianne Rigby – 5 years of service (Resigned May 2017)
- Kim Broadbent – 5 years of service
- Carolyn Bushby – 5 years of service
- Nicole Baker – 5 years of service
- Jeannine Denny – 5 years of service
- Jackie Stott – 5 years of service

BRAVO! Award Recipients 2017

The Bravo Reward and Recognition program, is awarded on a quarterly basis and is a peer based nomination system that rewards outstanding employees for displaying our signature behaviors.

- Kim Broadbent
- Chloe Shell
- Trish Videan-Lowe
- Caterina Gregson
- Emily Stanley
- Kelly Stephens
- Xavier Ballard
- Marika Moody

Learning and Development

MHA Care also prides itself on staff learning and development. We ensure employees are up to date with mandatory training, and offer other development opportunities for staff.

Staff training opportunities for employees in 2017

- Certificate III in Individual Support
- Certificate IV in Community Services
- Certificate III in Business Administration
- Graduate Certificate in Client Assessment and Case Management
- Medication Endorsement
- Infection Control
- Anaphylaxis
- CPR refresher
- Manual Handling
- OH&S Induction
- First Aid – Level 2
- Leadership
- Consumer Directed Care
- Nutrition and Hydration
- Fire and Emergencies
- Understanding the Home Care Common Standards
- Bullying and Harassment
- Code of Conduct
- Cultural and Diversity
- Professional Boundaries
- All things HR
- Understanding the Enterprise Agreement
- Ezitracker software training
- Employee Services Portal
- Employee email
- Return to Work Coordinator
- Fire Warden
- Fire Extinguisher
- Portability in Home Care Packages
- Parkinson's educational update
- Statement of Attainments (SOA2)

Our Volunteers

MHA have a volunteer team consisting of more than 500 community members who support us to operate our Opportunity Shop, Food Share, Planned Activity Groups and Meals on Wheels Programs.

Meals on Wheels Volunteers

In the last twelve months 400 Meals on Wheels Volunteers through their dedication and commitment delivered a staggering 27,446 main meals to 306 customers across the region.

121 volunteers in Cobram delivered 8,227 main meals to 107 customers.

49 volunteers in Nathalia delivered 2,419 main meals to 28 customers.

94 volunteers in Numurkah delivered 6,535 main meals to 68 customers.

136 volunteers in Yarrawonga delivered 10,235 main meals to 103 customers.

An outstanding achievement and one all our volunteers can be very proud of.



Moira FoodShare

The 2016 – 2017 Financial year saw another successful year for FoodShare. This year we distributed 1,115 Food Hampers through local Service Providers and 1,074 Food Hampers through our Shop Fronts. This number of hampers is equivalent to providing 204,531 adult meals. The Hampers were distributed throughout the Shires of Moira, Berrigan, Federation and Jerilderie. Support was also given to the City of Greater Shepparton and the Shire of Campaspe.

The dairy crises with farm gate prices in many areas falling below cost of production and the closure of the Cobram JBS Abattoir impacted many families both directly and indirectly. This placed a heavy strain on our food resources. However with support from Moira Shire, Campbell

Soups in Lemnos and other food donors we had sufficient stock for us to distribute Food Hampers to families during these difficult times.

MHA would like to thank our wonderful team of Volunteers who work tirelessly at the Cobram Warehouse and two Shop Fronts in Cobram and Yarrawonga often giving their time at very short notice in times of emergency. In particular, we would like to acknowledge Frank Wallace in Cobram and Lee Powell in Yarrawonga who continue to support us in ensuring that Volunteers are available to assist with the sourcing of food supplies and then on to distribution throughout the region. Many thanks and appreciation to you both and your hard working teams.

Yarrawonga Community Opportunity Shop and Storage and Sales Centre

Our Opportunity Shop is now in its eighth year. The 2016 – 2017 Financial year saw the seventh year in a row where gross taking records were broken. We greatly appreciate and continue to get strong community support for our Opp. Shop. Profits are being channeled back into important community based programs. These include, Moira FoodShare, Meals on Wheels, Respite Services, Planned Activity Groups, the Community Car and Health and Community Care for people in their homes.

Over the reporting period we have seen substantial growth in the Sales and Storage Centre. In June we opened our expanded Plant Nursery with an increase in the range of species available for sale. Staff member Lynne Manktelow supported by a small team of volunteers did a splendid job in constructing benches, fitting shade cloth and

installing an automatic watering system for the expanded nursery area. As word gets around town, we expect our Plant sales to increase along with our trading hours to meet the anticipated increase in shoppers at the Storage and Sales Centre.

MHA would also like to thank Jeannine Denny and the dedicated team of volunteers at both of our Opp Shop sites who have again done an amazing amount of work in ensuring sale items are sourced, collected and prepared ready for sale.

Finally, we would like to thank Mr Jim Judd and his family for the wonderful support that they have given us over the years. We have a visit from Jim, usually once a week, enquiring as to how we are going and asking if there is anything he can do to help us further. Jim has taken a personal interest in ensuring that we are there to support the greater community.

Acknowledgements

Throughout the year we have continued to take an active role in working with other organisations both locally, regionally and state-wide. Regular meetings with local Health Services (District Nursing and Community Health), membership on the Hume Region Aged Care Collaborative, Hume Health Services Partnership and the Goulburn Valley Primary Care Partnership were productive and helpful in keeping our company informed.

MHA would like to extend a sincere thank you to the following organisations for their support throughout the year:

- Barooga Sporties
- Club Mulwala
- Cobram Citizens advice Bureau
- Cobram Courier
- Cobram District Health
- Commonwealth Department of Health
- Foodbank Victoria
- I.K. Caldwell
- Lions Club of Berrigan
- Lions Club of Numurkah
- Lions Club of Yarrawonga
- Magistrates' Court of Victoria
- Moira Shire Council
- Moira Staff Fundraising Group
- Nathalia District Community Association
- Nathalia District Hospital
- Nathalia Rotary Club
- Numurkah District Health Service
- Numurkah Red Cross
- Rotary Club of Yarrawonga / Mulwala
- Soroptomist International
- St Vincent De Paul Society
- Stokes Auto Electrical
- Victorian Department of Health and Human Services
- Yarrawonga Chronicle
- Yarrawonga Health

Responsible Entities Report

The Board of Directors submit this report on the company for the financial year ended 30 June 2017.

Responsible Entity

Mr Paul Quinane

Mr David McKenzie

Ms Bernadette McKenzie

Mr Bruce Pigdon OAM

Mr Dale Brooks

Ms Carmel Fitzpatrick (Appointed: 27 March 2017)

Mr Alan Williams (Appointed: 27 March 2017)

Cr Alex Monk (Resigned: 28 November 2016)

Principal Activities

The principal activities of the company during the year were the provision of Home & Community Services and Aged Care Services across the Moira Shire. These services include home help, delivered meals, home and garden maintenance, personal care, respite care and planned activity groups.

Operating Result

The net profit from operations amounted to **\$46,890** (2016: net profit \$105,415)

Objectives

The company's objectives are to:

- support people who are frail aged or have a disability to remain in their own home;
- support family or other primary care givers in their role; and
- operate the company in an effective, efficient and accountable manner.

Strategies

To achieve its stated objectives, the company has adopted the following strategies:

- building commercial sustainability and positioning the company for future shifts in Government funding;
- positioning the company as the preferred provider for home care clients; and
- being recognised as an employer of choice for flexible, dynamic and professional staff.

Key Result Areas

The company has identified a range of key result areas to ensure our objectives are achieved. Key result areas include; ensuring continuous improvement, funding and other accountability requirements are met, and a skilled and efficient workforce is maintained.

Information on Responsible Entities

Mr Paul Quinane

Director and Chairperson

Qualifications: Diploma of Project Management, Diploma of Business Leadership, Diploma Training and Assessment. Learning and Development Advisor

Experience: Board Member since October 2014. Appointed as Chairperson in November 2015. **Special Responsibilities:** Chairperson of the Quality & Safety Committee.

Mr David McKenzie

Director and Vice Chairperson

Qualifications: Diploma Institute of Company Directors.

Experience: Board member since July 2014, Deputy Chairperson of Nathalia District Hospital Board.

Special Responsibilities: Member of the Quality & Safety Committee.

Ms Bernadette McKenzie

Director and Company Secretary

Qualifications: Bachelor of Business (Accounting). Certified Practising Accountant (CPA).

Experience: Appointed as Board member 29th February 2016. Appointed as Company Secretary

November 2016. 15 years Business and Accounting experience.

Special Responsibilities: Member of the Audit & Risk Committee

Mr Bruce Pigdon OAM

Director

Qualifications: Company Director of Family owned business

Experience: Board member since 2005 and Chairperson from August 2011 to November 2015. Board Member Yarrowonga Health.

Special Responsibilities: Member of the Quality & Safety Committee.

Meetings of Responsible Entities

During the financial year, 10 meetings of directors were held. Attendances by each director were as follows:

	Eligible meetings	Meetings attended
Mr Paul Quinane	10	8
Mr David McKenzie	10	8
Ms Bernadette McKenzie	10	9
Mr Bruce Pigdon	10	10
Mr Dale Brooks	10	9
Ms Carmel Fitzpatrick (Appointed: 27 March 2017)	3	3
Mr Alan Williams (Appointed: 27 March 2017)	3	3
Ms Carmel Fitzpatrick (Appointed: 27 March 2017)	3	1

The company is incorporated under the Corporations Act 2001 and is a company limited by guarantee. If the company is wound up, the constitution states that each member is required to contribute a maximum of \$50 each towards meeting any outstanding obligations of the entity. At 30 June 2017, the total amount that members of the company are liable to contribute if the company is wound up is \$350.

Auditor's Independence Declaration

A copy of the Auditors Independence Declaration as required under s.60-40 of the Australian Charities and Not-for-Profits Commission Act 2012 is attached to this report and forms part of this report.

Signed in accordance with a resolution of the Board of Directors.



Paul Quinane
MHA Chairperson

Dated: 30th day of October 2017

Information on Responsible Entities continued

Mr Dale Brooks

Director

Qualifications: Bachelor of Law/ Arts (Hons), Senior Solicitor.

Experience: Board member since 2013, President of Cobram District Health Board.

Special Responsibilities: Member of the Audit & Risk Committee.

Ms Carmel Fitzpatrick

Director

Qualifications: Registered Midwife and Nurse.

Experience: Significant Experience in the Healthcare Industry including District Nursing and Supporting Clients in the Home. Appointed as Board member March 2017.

Special Responsibilities: nil

Mr Alan Williams

Director

Qualifications: Masters of Education Administration, Certificate in Professional Development, Graduate Diploma in Religious Ed.

Experience: Human Resource Management, Education and Administration Systems. Committee Member Yarrawonga Neighbourhood House, President Mixed Probus Group. Appointed as Board member March 2017.

Special Responsibilities: nil

Auditor's Independence Declaration to the Directors of MHA Care Limited under Div 60-40 of Australian Charities and Not-For-Profits Commission Act 2012

I declare that, to the best of my knowledge and belief, during the year ended 30 June 2017 there have been no contraventions of:

- (i) the auditor independence requirements as set out in the Australian Charities and Non-For-Profits Commission Act 2012 in relation to the audit; and
- (ii) any applicable code of professional conduct in relation to the audit.



Auditor: Peter T. Mogg
Name of firm: Mogg Osborne Audit Pty Ltd
Address: 40-44 High Street, Cobram VIC 3644
Date: 20th October 2017

Statement of Comprehensive Income

for the Year Ended 30 June 2017

	Notes	2017 \$	2016 \$
REVENUE FROM ORDINARY ACTIVITIES			
Revenue from Ordinary Activities	2	4,681,575	4,388,881
EXPENSES			
Employee Benefits	3	3,180,683	2,957,512
Consultants and Contractors	3	416,870	410,775
Project Expenses	3	92,185	83,246
Home Care Packages	3	25,151	-
Property Expenses	3	227,705	227,241
Depreciation and Amortisation	3	128,947	126,257
Other Expenses from Ordinary Activities	3	563,144	478,435
Total		4,634,685	4,283,466
SURPLUS / (DEFICIT) FOR THE YEAR		46,890	105,415

This statement should be read in conjunction with the accompanying notes.

Statement of Financial Position

as at 30 June 2017

	Notes	2017 \$	2016 \$
ASSETS			
CURRENT ASSETS			
Cash and Cash Equivalents	5	2,083,363	2,177,073
Trade and Other Receivables	6	244,024	213,253
Inventory	7	177,754	160,478
Total Current Assets		2,505,141	2,550,803
NON-CURRENT ASSETS			
Property, Plant & Equipment	8	481,510	500,004
Intangibles	9	20,795	23,032
Total Non-Current Assets		502,305	523,035
TOTAL ASSETS		3,007,446	3,073,838

LIABILITIES			
CURRENT LIABILITIES			
Trade and Other Payables	10	282,691	375,761
Provisions	11	386,243	378,412
Total Current Liabilities		668,934	754,172
NON-CURRENT LIABILITIES			
Provisions	11	96,586	124,631
Total Non-Current Liabilities		96,586	124,631
TOTAL LIABILITIES		765,520	878,803

NET ASSETS		2,241,926	2,195,035
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EQUITY			
Reserves	13a	59,769	59,769
Retained Earnings	13b	2,182,157	2,135,266
Total Equity		2,241,926	2,195,035

This statement should be read in conjunction with the accompanying notes.

Statement of Changes in Equity

for the Year Ended 30 June 2017

	Notes	Reserves \$	Retained Earnings \$	Total \$
BALANCE AT 01 JULY 2015	13	59,769	2,029,852	2,089,620

Comprehensive Result for the year		-	105,415	105,415
Asset Revaluation Reserve		-	-	-
Transfers to/(from) from Retained Earnings		-	-	-

BALANCE AT 30 JUNE 2016	13	59,769	2,135,266	2,195,035
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Comprehensive Result for the year		-	46,890	46,890
Asset Revaluation Reserve		-	-	-
Transfers to/(from) from Retained Earnings		-	-	-

BALANCE AT 30 JUNE 2017	13	59,769	2,182,157	2,241,926
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This statement should be read in conjunction with the accompanying notes.

Statement of Cash Flows

for the Year ended 30 June 2017

	Notes	2017 \$	2016 \$
CASH FLOWS FROM OPERATING ACTIVITIES			
RECEIPTS			
Government Grants		2,610,600	2,509,258
Interest & Dividends		43,435	57,076
Other		2,230,662	2,370,688
PAYMENTS			
Employee Benefits		(2,939,470)	(2,779,369)
Other		(1,929,135)	(1,911,117)
NET CASH FLOWS FROM OPERATING ACTIVITIES	14a	16,091	246,536
CASH FLOWS FROM INVESTING ACTIVITIES			
Purchase of Property, Plant & Equipment		(147,917)	(145,641)
Proceeds from Sale of Property, Plant and Equipment		54,716	32,419
Purchase of Intangibles		(16,600)	(7,100)
NET CASH FLOWS FROM INVESTING ACTIVITIES		(109,801)	(120,321)
NET INCREASE / (DECREASE) IN CASH HELD		(93,710)	126,215
CASH AT BEGINNING OF FINANCIAL YEAR		2,177,073	2,050,858
CASH AT END OF FINANCIAL YEAR	14b	2,083,363	2,177,073

This statement should be read in conjunction with the accompanying notes.

Notes to the Financial Statements

for the Year ended 30 June 2017

Note 1: Statement of Accounting Policies

The financial statements cover MHA Care Limited as an individual entity, incorporated and domiciled in Australia.

MHA Care Limited is a company limited by guarantee.

The financial statements were authorised for issue on 30 October 2017 by the directors of the company.

The directors have prepared the financial statements on the basis that the company is a non reporting entity because there are no users who are dependent on its general purpose financial statements. These financial statements are therefore special purpose financial statements that have been prepared in order to meet the requirements of the Australian Charities and Non-for-profits Commission Act 2012. The company is a not-for-profit entity for financial reporting purposes under Australian Accounting Standards.

The financial statements have been prepared in accordance with the mandatory Australian Accounting Standards applicable to registered charities reporting under the Australian Charities and Non-for-profits Commission Act 2012 and the significant accounting policies disclosed below, which the directors have determined are appropriate to meet the needs of members. Such accounting policies are consistent with those of previous periods unless stated otherwise.

The financial report has been prepared on an accruals basis and is based on historic costs with the exception of selected assets and liabilities for which the fair value basis of accounting has been applied.

The following significant accounting policies, which are consistent with the previous period unless otherwise stated, have been adopted in the preparation of this financial report.

(a) Revenue

Grant revenue is recognised in profit or loss when the entity obtains control of the grant and it is probable that the economic benefits gained from the grant will flow to the entity and the amount of the grant can be measured reliably. If conditions are attached to the grant which must be satisfied before it is eligible to receive the contribution, the recognition of the grant as revenue will be deferred until those conditions are satisfied.

Donations are recognised as

revenue when received.

Interest revenue is recognised as it accrues.

Revenue from the rendering of a service is recognised upon the delivery of the service to the customers.

(b) Property, Plant and Equipment

Each class of property, plant & equipment is carried at cost or fair value less, where applicable, any accumulated depreciation.

The carrying amount of plant and equipment is reviewed annually by directors to ensure it is not in excess of the recoverable amount from these assets. The recoverable amount is assessed on the basis of the expected net cash flows which will be received from the assets employment and subsequent disposal.

The depreciable amount of all fixed assets are depreciated on a straight line basis over their useful lives to the company commencing from the time the asset is held ready for use. Leasehold improvements are depreciated over the shorter of either the unexpired period of the lease or the estimated useful lives of the improvements.

(c) Non-Current Assets

The carrying amounts of all non-current assets are reviewed at least annually to determine whether they are in excess of their recoverable amount. If the carrying amount of a non-current asset exceeds the recoverable amount, the asset is written down to the lower value. In assessing recoverable amounts the relevant cash flows have not been discounted to their present value.

(d) Receivables

Trade debtors are carried at nominal amounts due and are due for settlement within 30 days from the date of recognition.

Collectability of debts is reviewed on an ongoing basis. A provision for doubtful debts is raised where doubt as to collection exists.

(e) Inventories

Inventories are measured at 70 percent of the ticketed price of Opportunity Shop inventory on hand at the end of the year. The movement in inventory is treated as a donation to the company.

(f) Provision for Employee Leave Entitlements

i. Wages, Salaries and Annual Leave

The provision for employee entitlements to wages, salaries and annual leave represents the amount which the company has a present

obligation to pay resulting from employees' services provided up to the balance date. The provision has been calculated at nominal amounts based on current wage and salary rates and includes related on-costs.

ii. Long Service Leave

The liability for employee's entitlements to long service leave represents the present value of the estimated future cash outflows to be made by the employer resulting from employees' services provided up to the balance date.

Liabilities for employee entitlements which are not expected to be settled within twelve months are discounted using the rates attaching to national government securities at balance date, which most closely match the terms of maturity of the related liabilities. In determining the liability for employee entitlements, consideration has been given to future increases in wage and salary rates, and the company's experience with staff departures. Related on-costs have also been included in the liability.

(g) Income Tax

No provision for income tax has been raised as the entity is exempt from income tax under Div 50 of the Income Tax Assessment Act 1997.

(h) Goods and Services Tax

Revenues, expenses and assets are recognised net of GST except for receivables and payables which are stated with the amount of GST included and except where the amount of GST incurred is not recoverable, in which case GST is recognised as part of the cost of acquisition of an asset or part of an item of expense or revenue. GST receivable from and payable to the Australian Taxation Office (ATO) is included in the statement of financial position. Cash flows are presented on a gross basis. The GST components of cash flows arising from investing and financing activities which are recoverable from, or payable to, the ATO are presented as operating cash flows included in receipts from customers or payments to suppliers.

(i) Cash and Cash Equivalents

Cash and cash equivalents include cash on hand, deposits held at call with banks, other short-term highly liquid investments with original maturities of three months or less, and bank overdrafts. Bank overdrafts are shown within short-term borrowings in current liabilities on the balance sheet.

(j) Property held for Sale

Property is regarded as being held for sale upon determination of the Board and when it is highly probable that the asset's sale is likely to be completed within 12 months from the date of the determination.

Property classified as held for sale is treated as a current asset and is measured at the lower of the carrying amount and the fair value less costs to sell. Property held for sale is not subject to depreciation.

(k) Intangibles

Software is recorded at cost. It has a finite life and is carried at cost less accumulated amortisation and any impairment losses. Software has an estimated useful life of between one and three years. It is assessed annually for impairment.

(l) Comparative Information

Where necessary the previous year's figures have been reclassified to facilitate comparisons.

(m) Leases

Lease payments for operating leases, where substantially all the risks and benefits remain with the lessor, are recognised as expenses on a straight-line-basis over the term of the lease.

(n) Impairment of Assets

At the end of each reporting period, the company assesses whether there is any indication that the asset may be impaired. If such an indication exists, an impairment test is carried out on the asset by comparing the recoverable amount of that asset, being the higher of the asset's fair value less costs of disposal and its value-in-use, to the asset's carrying amount. Any excess of the asset's carrying amount over its recoverable amount is immediately recognised in profit & loss.

(o) Financial Instruments

Financial assets and financial liabilities are recognised when the entity becomes a party to the contractual provisions to the instrument. For financial assets, this is equivalent to the date that the company commits itself to either purchase or sell the asset (i.e. trade date accounting is adopted).

i. Financial Assets

Loans and receivables includes cash and deposits, term deposits, trade receivables (exc. Statutory receivables). Statutory receivables, are recognised and measured similarly to contractual receivables (except for impairment), but are not classified as financial instruments because they do not arise from a contract. Loans and receivables are initially measured at fair value plus attributable costs. Subsequent to initial measurement, these assets are measured at amortised costs using effective interest rate method, less any impairment.

ii. Financial Liabilities

Financial instrument liabilities measured at amortised cost include all of the contractual payables, deposits held and advances received, and interest bearing arrangements other than those designated at fair value through profit or loss (which are none). Financial instrument liabilities are initially recognised on the date they are originated. They are initially measured at fair

value plus any directly attributable transaction costs. Subsequent to initial recognition, these financial instruments are measured at amortised cost with any difference between the initial recognised amount and the redemption value being recognised in profit and loss over the period of the interest bearing liability, using the effective interest rate method.

iii. Impairment

At the end of each reporting period, the company assesses whether there is objective evidence that a financial asset has been impaired. A financial asset or a group of financial assets is deemed to be impaired if, and only if, there is objective evidence of impairment as a result of the occurrence of one or more events (a "loss event"), which has an impact on the estimated future cash flows of the financial asset(s).

In the case of financial assets carried at amortised cost, loss events may include: indications that the debtors, or a group of debtors, are experiencing significant financial difficulty, default or delinquency in interest or principal payments; indications that they will enter bankruptcy or other financial reorganisation; and changes in arrears or economic conditions that correlate with defaults.

For financial assets carried at amortised cost (including loans and receivables), a separate allowance account is used to reduce the carrying amount of financial assets impaired by credit losses. After having taken all possible measures of recovery, if management establishes that the carrying amount cannot be recovered by any means, at that point the written-off amounts are charged to the allowance account or the carrying amount of impaired financial assets is reduced directly if no impairment amount was previously recognised in the allowance account.

iv. Derecognition

Financial assets are derecognised where the contractual rights to receipt of cash flows expire or the asset is transferred to another party whereby the entity no longer has any significant continuing involvement in the risks and benefits associated with the asset. Financial liabilities are derecognised when the related obligations are discharged, cancelled or have expired. The difference between the carrying amount of the financial liability, which is extinguished or transferred to another party, and the fair value of consideration paid, including the transfer of non-cash assets or liabilities assumed, is recognised in profit or loss.

(p) Significant Management Judgement in applying accounting policies

When preparing the financial statements, management undertakes a number of judgements, estimates and assumptions about the recognition and measurement of assets, liabilities, income and expenses.

i. Estimation Uncertainty

Information about estimates and assumptions that have the most significant effect on recognition and measurement of assets, liabilities, income and expenses is provided below. Actual results may be substantially different.

ii. Impairment

In assessing impairment, management estimates the recoverable amount of each asset or cash-generating units, based on expected future cash flows and uses an interest rate to discount them. Estimation uncertainty relates to assumptions about future operating results and the determination of a suitable discount rate.

iii. Useful lives of depreciable assets

Management reviews its estimate of the useful lives of depreciable assets at each reporting date, based on the expected utility of the assets. Uncertainties in these estimates relate to technical obsolescence that may change the utility of certain software and IT equipment.

iv. Inventories

Management estimates that 70% of ticketed price op shop inventory at hand represents net realisable values of inventories, taking into account the most reliable evidence available at each reporting date.

v. Long service leave

The liability for long service leave is recognised and measured at the present value of the estimated cash flows to be made in respect of all employees at the reporting date. In determining the present value of the liability, estimates of attrition rates and pay increases through promotion and inflation have been taken into account.

(q) Grants in Advance

Includes any unutilised amounts and gains received on the condition that the expected services are delivered or conditions are fulfilled.

(r) Economic Dependency

MHA Care Ltd is dependent on various government departments for the majority of its revenue used for its operations. At the date of this report, the Board of Directors have no reason to believe that these government bodies will not continue to support MHA Care Ltd. MHA Care Ltd has a signed grant agreement with the Department of Health to provide services under the Commonwealth Home Support Programme. This agreement expires in June 2019.

(s) Accounting Standards issued but not yet effective and not been adopted early by the Company

There are a number of new accounting standards for application in future accounting periods. The only one which is likely to have any effect, if at all, is AASB 15 Revenue from Contracts with Customers which replaces AASB 118 Revenue, AASB 111 Construction Contracts and some revenue-related Interpretations and it establishes a new revenue recognition model. AASB has issued ED 260 Income of Not-for-Profit Entities, proposing to replace the income recognition requirements of AASB 1004 Contributions and provide guidance to assist not-for-profit entities to apply the principles of AASB 15.

The entity is yet to undertake a detailed assessment of the impact of AASB 15. However, based on the entity's preliminary assessment, the Standard is not expected to have a material impact on the transactions and balances recognised in the financial statements when it is first adopted for the year ending 30 June 2018.

Note 2: Revenue

	2017 \$	2016 \$
GOVERNMENT GRANTS		
State Government		
- Operating	671,693	2,177,704
- Capital	75,092	6,412
Local Government	232,000	232,000
Commonwealth Government	1,748,585	-
Total Government Grants	2,727,370	2,416,116
Client Fees	392,271	383,137
External Agency Purchases	994,442	1,035,859
Donations	45,146	30,473
Opportunity Shop	421,718	355,907
Movement in Stock Value Opportunity Shop	16,041	63,094
Interest and Dividends	43,528	57,076
Profit/(Loss) on Disposal of Assets - refer Note 4	(350)	3,842
Other Income	41,408	43,377
TOTAL REVENUE FROM ORDINARY ACTIVITIES	4,681,575	4,388,881

Note 3: Expenditure

	2017 \$	2016 \$
EMPLOYEE BENEFITS		
Salaries and Wages inc Employee Provisions	2,831,914	2,619,104
Superannuation	264,477	236,426
Workcover	30,565	56,125
Other Employee Benefits	53,727	45,857
CONSULTANCIES AND CONTRACTORS		
Delivered Meals	261,019	289,531
Other Contractors	155,851	121,244
Program Expenses	92,185	83,246
Home Care Packages	25,151	-
Property Expenses	227,705	227,241
DEPRECIATION AND AMORTISATION		
Buildings	2,250	2,262
Plant & Equipment	39,924	44,670
Motor Vehicles	67,936	65,632
Software	18,837	13,693
OTHER EXPENSES		
Travel	227,255	222,442
Motor Vehicles	58,501	52,702
Telephone	26,881	27,203
Advertising	15,366	8,028
Postage & Freight	16,473	15,709
Computer Costs	55,813	34,115
Opportunity Shop Expenses	26,463	18,433
Bad & Doubtful Debts	345	439
Auditors Remuneration	8,810	7,989
Other Expenses	127,238	91,375
TOTAL EXPENSES	4,634,685	4,283,466

Note 4: Profit/(Loss) on Disposal of Assets

	Notes	2017 \$	2016 \$
PROPERTY PLANT & EQUIPMENT			
Proceeds from Disposal of Assets		54,716	32,419
Less: Written-Down value of Assets Sold		(55,065)	(28,577)
NET PROFIT/(LOSS) ON DISPOSAL		(350)	3,842

Note 5: Cash and Cash Equivalents

Cash on Hand		1,750	1,750
Cash at Bank		555,947	680,755
Term Deposits		1,525,665	1,494,568
TOTAL	12	2,083,363	2,177,073

Note 6: Trade and Other Receivables

CURRENT			
Client Fees		179,277	144,079
Prepayments		22,455	22,058
Accrued Income		42,681	45,741
Other Receivables		1,612	3,375
TOTAL		246,024	215,253
Less: Provision for Doubtful Debts		2,000	2,000
TOTAL CURRENT		244,024	213,253

TOTAL RECEIVABLES		244,024	213,253
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Note 7: Inventory

Opportunity Shop (a)		176,519	160,478
Other Inventory		1,235	-
TOTAL		177,754	160,478

(a) Please refer to note 1(e) inventories.

Note 8: Property, Plant & Equipment

	2017 \$	2016 \$
AT VALUATION		
Land (a)	50,000	50,000
Buildings (a) Less Accumulated Depreciation	90,000 (5,258)	90,000 (3,008)
Total	84,742	86,992
AT COST		
Furniture & Equipment Less Accumulated Depreciation	324,492 (217,388)	343,621 (235,188)
Total	107,104	108,433
Motor Vehicles Less Accumulated Depreciation	578,056 (338,392)	582,238 (327,660)
Total	239,664	254,579
TOTAL PROPERTY, PLANT AND EQUIPMENT		
	481,510	500,004

(a) Land and Buildings were independently valued at \$140,000 by Goulburn Valley Property Services in February 2015. The valuation resulted in a revaluation increment of \$59,769 being recognised in revaluation surplus for the year ended 30th June 2015.

Reconciliations of the carrying amounts of each class of plant and equipment at the beginning and end of the current financial year is set out below.

	Land	Buildings \$	Furniture & Equipment \$	Motor Vehicles \$	Total \$
BALANCE AT 30 JUNE 2015	50,000	89,254	100,350	255,899	495,503
Additions	-	-	52,967	92,675	145,642
Disposals at WDV	-	-	(214)	(28,363)	(28,577)
Depreciation and Amortisation expense	-	(2,262)	(44,670)	(65,632)	(112,564)
BALANCE AT 30 JUNE 2016	50,000	86,992	108,433	254,579	500,004
Additions	-	-	38,595	108,087	146,682
Disposals at WDV	-	-	-	(55,065)	(55,065)
Depreciation and Amortisation expense	-	(2,250)	(39,924)	(67,936)	(110,110)
BALANCE AT 30 JUNE 2017	50,000	84,742	107,104	239,664	481,510

Note 9: Intangibles

	Notes	2017 \$	2016 \$
Software		64,118	47,518
Less Accumulated Amortisation		(43,324)	(24,487)
Total		20,795	23,032

Note 10: Trade and Other Payables

CURRENT			
Trade Creditors		67,393	76,847
Accrued Expenses		19,129	10,648
Salaries Payable		109,982	104,211
GST Payable		11,416	27,396
PAYG Payable		40,030	30,088
Other Payables		3,228	4,322
Monies Held in Trust		14,013	2,864
Total		265,191	256,375

Grants in Advance (a)		17,500	119,386
TOTAL		282,691	375,761

(a) Grants in Advance (2016) includes \$10,945 from the 2014-15 financial year and \$108,441 from the 2015-16 financial year. The amount held for the 2015-16 financial year includes \$39,294 being funds recalled by the Department of Health and Human Services for under achievement of service delivery targets.

Note 11: Provisions

CURRENT			
Annual Leave	Note 1f	158,117	176,473
Long Service Leave	Note 1f	228,125	201,939
Total		386,243	378,412

NON-CURRENT			
Long Service Leave	Note 1f	96,586	124,631

TOTAL PROVISIONS		482,828	503,042
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See note 1(f) for further information on the calculation of provisions for employee leave entitlements.

Note 12: Financial Assets and Liabilities

	2017 \$	2016 \$
FINANCIAL ASSETS		
Cash and Cash Equivalents	2,083,363	2,177,073
Loans and Receivables	244,024	213,253
Total	2,327,387	2,390,325

FINANCIAL LIABILITIES		
Trade and Other Payables	271,275	348,365

Note 13: Equity and Reserves

(A) RESERVES		
Balance at Beginning of Reporting Period	59,769	59,769
Asset Revaluation Reserve (a)	-	-
Profits Allocated from Retained Earnings	-	-
Profits distributed to other Community Organisations	-	-
Transfer to Retained Earnings	-	-
Balance at the end of the reporting period	59,769	59,769

(a) Asset Revaluation Reserve relates to land and buildings at 50 Knox Street Numurkah, VIC 3636.

(B) RETAINED EARNINGS		
Retained Earnings at the beginning of the reporting period	2,135,266	2,029,852
Net Result for the year	46,890	105,415
Transfer from Reserves	-	-
Retained Earnings at the end of the reporting period	2,182,157	2,135,266

Note 14: Reconciliation of Net Result for the Year to Net Cash Flows from Operating Activities

	2017 \$	2016 \$
(A) RECONCILIATION OF NET CASH USED IN OPERATING RESULT		
Net Profit/(Loss)	46,890	105,415
Non-Cash Movements		
Depreciation and amortisation	128,947	126,257
(Profit)/Loss on disposal of Property, Plant & Equipment	350	(3,842)
Movements in assets and liabilities		
Increase/(Decrease) in Payables	(93,069)	(216,762)
Increase/(Decrease) in Provisions	(20,214)	15,617
Increase/(Decrease) in Inventory	(16,041)	(63,094)
Decrease/(Increase) in Receivables	(30,772)	282,946
Net Cash From Operating Activities	16,091	246,536
(B) RECONCILIATION OF CASH		
<i>Cash at the end of the financial year as shown in the Cash Flow Statement is reconciled to the related items in the Balance Sheet as follows:</i>		
Cash on Hand	1,750	1,750
Cash at Bank	555,947	680,755
Term Deposits	1,525,665	1,494,568
TOTAL	2,083,363	2,177,073

Note 15: Leasing Commitments

<i>Non Cancellable operating leases contracted for but not recognised in the financial statements.</i>		
PAYABLE:		
- not later than 1 year	146,811	141,202
- later than 1 year and not later than 5 years	289,159	290,914
- later than 5 years	-	84,023
TOTAL	435,970	516,139

Note 16: Events Occurring After Reporting Date

Since 30 June 2017 no matter or circumstance has arisen which has significantly affected, or which may significantly affect, the operations of the organisation.

Note 17: Members' Guarantee

The company is incorporated under the Corporations Act 2001 and is a company limited by guarantee. If the company is wound up, the constitution states that each member is required to contribute a maximum of \$50 towards meeting any outstanding obligations of the entity. At 30 June 2017, the number of members was 7.

Note 18: Related Party Transactions

Transactions between related parties are on normal commercial terms and conditions. These terms and conditions are no more favourable than those available to other parties unless otherwise stated.

Transactions with related parties were:

Bruce Pigdon (Pigdons Holden)
Dale Brooks (Brooks Hall Lawyers)

Note 19: Entity Details

The registered office of the company is:

MHA Care Limited
22 Orr Street
Yarrawonga 3730

Responsible Entities' Declaration (The Board)

The Responsible Entities of MHA Care Limited declare that:

1. The financial statements and notes of MHA Care Ltd are in accordance with Australian Charities and Not for Profits Commission Act 2012, including:

(a) giving a true and fair view of the organisation's financial position as at 30 June 2017 and its performance and cash flows for the year ended on that date in accordance with the accounting policies described in Note 1; and

(b) complying with Australian Accounting Standards (including Australian Accounting interpretations and ACNC Regulations 2013)

2. There are reasonable grounds to believe that the organisation will be able to pay its debts as and when they become due and payable.

This declaration is made in accordance with a resolution of the Responsible Entities.

Dated this 30th day of October 2017



Mr Paul Quinane
Chairperson

Independent Auditor's Report to the Members of MHA Care Limited

Report on the Financial Report

We have audited the accompanying financial report, being a special purpose financial report, of MHA Care Limited, which comprises the Statement of Financial Position as at 30th June 2017, the Statement of Comprehensive Income for the year then ended, Statement of Changes in Equity and Statement of Cash Flows for the year then ended, notes comprising a summary of significant accounting policies and other explanatory information and the Board of Directors assertion statement.

Directors' Responsibility for the Financial Report

The Board of Directors are responsible for the preparation and fair presentation of the financial report and have determined that the basis of preparation described in Note 1 is appropriate to meet the requirements of the Div 60 of Australian Charities and Non-for-profits Commission Act 2012 and the needs of the members. The Board's responsibility also includes such internal control as the Board of Directors determine is necessary to enable the preparation and fair presentation of a financial report that is free from material misstatement, whether due to fraud or error.

Auditor's Responsibility

"Our responsibility is to express an opinion on the financial report based on our audit. We have conducted our audit in accordance with Australian Auditing Standards. Those standards require that we comply with relevant ethical requirements relating to audit engagements and plan and perform the audit to obtain reasonable assurance whether the financial report is free from material misstatement."

An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the financial report. The procedures selected depend on the auditor's judgement, including the assessment of the risks of material misstatement of the financial report, whether due to fraud or error. In making those risk assessments, the auditor considers internal control relevant to the Association's preparation of the financial report in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness

of the entity's internal control. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of accounting estimates made by Board of Directors, as well as evaluating the overall presentation of the financial report.

We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinion.

Independence

In conducting our audit, we have complied with the independence requirements of the Australian Charities and Non-for-profits Commission Act 2012. We confirm that the independence declaration required by the Australian Charities and Non-for-profits Commission Act 2012, which has been given to the directors of MHA Care Ltd. would be in the same terms if given to the directors as at the time of this auditor's report.

Opinion

In our opinion, the financial report of MHA Care Limited is in accordance with Div. 60 of the Australian Charities and Not-for-Profits Commission Act 2012, including:

(i) giving a true and fair view of the company's financial position as at 30th June 2017 and of its performance for the year ended on that date; and

(ii) complying with Australian Accounting Standards and Div 60 of Australian Charities and Non-for-profits Commission Regulation 2013 to the extent described in Note 1.

Basis of accounting

Without modifying our opinion, we draw attention to Note 1 to the financial report, which describes the basis of accounting. The financial report has been prepared for the purpose of fulfilling the Board of Directors reporting responsibilities. As a result, the financial report may not be suitable for another purpose.



Auditor: Peter T. Mogg
Name of firm: Mogg Osborne Audit Pty Ltd
Address: 40-44 High Street, Cobram VIC 3644
Date: 20th October 2017



MHA Care Limited ABN 90 463 327 686

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